



**Procurement and Contracts**  
**Business Unit # 320AD**  
**Purchase Order # 19-0000448**

Page: 1 of 2

Payment Terms: N/A   Freight Terms: N/A   Ship Via: N/A   PCC: E   Date: 09/01/18   PO Method: SP   Dispatch: **Dispatch**   Rev Dt: **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** MARTEL ELECTRONICS SALES INC  
23221 LA PALMA AVE  
YORBA LINDA CA 92887-4768  
United States

**Ship To:** Texas Workforce Commission  
4800 N LAMAR BLVD  
CRISS COLE LR-40  
AUSTIN TX 78756  
United States

**Vendor ID:** 1952031636

**Bill To:** APPO@twc.state.tx.us or

Texas Workforce Commission  
101 E 15TH ST  
RM 446  
AUSTIN TX 78778-0001  
United States

**Purchaser:** Constance L Conerly

**Phone:**

**Fax:**

**Email:** constance.conerly@twc.state.tx.us

**TWC Prefers Electronic Submission**

**PO Information:**

Delegated Purchases less than \$5000.

Agency Contact: Irene Garza  
Phone: 512-377-0563  
Email: irene.garza@twc.state.tx.us

Vendor: Martel Electronics, Inc.  
Contact: Stefanie  
Email: margie@martelelectronics.com AND stef@martelelectronics.com  
Phone: 800-553-5536

For payment inquiries, please contact Texas Workforce Commission Accounts Payable customer service by calling 512-463-1671 (Select Option 5), or by e-mail to appo@twc.state.tx.us. Invoices may be emailed to appo@twc.state.tx.us or the bill to address listed above.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Conference Recorder: PHILIPS DPM 8900 MEETING KIT, Philips Item No. 1872	575/25	1.0000	KIT	\$849.00000	\$849.00	09/03/2018
						<b>Schedule Total</b>	\$849.00
						<b>ReqID:</b> 0000017322	
						<b>Item Total for Line # 1</b>	\$849.00

**Authorized Signature**

**08/28/2018**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	Shipping and Handling	962/86	1.0000	LOT	\$20.89000	\$20.89	09/03/2018
						<b>Schedule Total</b>	<input type="text" value="\$20.89"/>
						<b>ReqID:</b> 0000017322	
						<b>Item Total for Line # 2</b>	<input type="text" value="\$20.89"/>
						<b>Total PO Amount</b>	<input type="text" value="\$869.89"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

\* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

\* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

\* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

**08/28/2018**